

# COUNCILLORS' INFORMATION BULLETIN

Tuesday, 18 July 2023

**Bulletin No: IB/1191**

INFORMATION ITEM	Pages
<p><b>1 Delegated Planning Decisions</b></p> <p>Delegated planning decisions for the week beginning 10 July 2023 are attached. Contact for enquiries: Jean McPherson, Group Manager (Development Management) on <a href="mailto:jean.mcpherson@crawley.gov.uk">jean.mcpherson@crawley.gov.uk</a>.</p>	<b>3 - 4</b>
<p><b>2 Temporary Traffic Regulation Orders</b></p> <p>The following documents are attached in relation to Temporary Traffic Regulation Orders:</p> <ul style="list-style-type: none"> <li>• List of Temporary Traffic Regulation Orders.</li> <li>• Old Brighton Road, Langley Green (Appendix A).</li> <li>• Orchard Street, West Green (Appendix B).</li> <li>• Crawley Avenue (sliproad), Northgate (Appendix C).</li> <li>• Fleming Way, Northgate (Appendix D).</li> </ul>	<b>5 - 14</b>
<p><b>3 Upcoming Works - Ifield Drive Near The Mardens</b></p> <p>As part of West Sussex County Councils continuing efforts to improve the highway network, works are due to commence soon on Ifield Drive near The Mardens, Crawley. The upcoming project is the full refurbishment and LED conversion of an existing toucan, signal controlled crossing.</p> <p>The proposed works are planned to start week commencing 24 July, with the planned end date scheduled for 25 August. However, this is subject to change should unforeseen issues arise onsite, or delays incurred due to adverse weather conditions.</p> <p>Attached is a list of the most frequently asked questions. Please feel free to contact <a href="mailto:lee.maskell@westsussex.gov.uk">lee.maskell@westsussex.gov.uk</a> if you have any questions regarding the proposals.</p>	<b>15 - 20</b>



01293 438000

[crawley.gov.uk](http://crawley.gov.uk)  
[democracy.crawley.gov.uk](http://democracy.crawley.gov.uk)

Town Hall  
 The Boulevard  
 Crawley  
 West Sussex  
 RH10 1UZ

4	<b>Response to Questions and Actions Arising from Meetings of the Full Council</b>	21 - 22
	The responses to questions and actions arising from meetings of the Full Council are attached.	
5	<b>Staff Changes: June 2023</b>	23 - 24
	Information is attached for Councillors only.	
6	<b>Press Releases</b>	
	Press releases are available at <a href="http://www.crawley.gov.uk/news">www.crawley.gov.uk/news</a>	

# CRAWLEY BOROUGH COUNCIL

## DELEGATED PLANNING DECISIONS

The following decisions were issued, subject to conditions, under delegated powers for the period 10/07/2023 and 14/07/2023

Application Number	Location	Proposal	Date of Decision	Decision
CR/2022/0827/192	105 MARTYRS AVENUE, LANGLEY GREEN, CRAWLEY	Certificate of lawfulness for the erection of an extension to an existing outbuilding	13 July 2023	PERMIT
CR/2023/0112/191	32 PERRYFIELD ROAD, SOUTHGATE, CRAWLEY	Certificate of lawfulness for single storey rear extension with roof lantern	12 July 2023	PERMIT
CR/2023/0217/TCA	OAK HOUSE, IFIELD GREEN, IFIELD, CRAWLEY	Apple tree - fell and replace with new tree	12 July 2023	NO OBJECTION
CR/2023/0240/TPO	30 TEASEL CLOSE, BROADFIELD, CRAWLEY	Oak in rear garden - reduce regrowth to 3 metres above the previous pruning points (amended description)	12 July 2023	CONSENT
CR/2023/0248/TCA	THE VICARAGE, IFIELD STREET, IFIELD, CRAWLEY	T1 Beech - prune back to boundary or most appropriate growth point	12 July 2023	NO OBJECTION
CR/2023/0273/FUL	JETSET HOUSE, CHURCH ROAD, LANGLEY GREEN, CRAWLEY	Erection of entrance canopy	14 July 2023	PERMIT
CR/2023/0356/TEL	ARORA HOTEL, SOUTHGATE AVENUE, SOUTHGATE, CRAWLEY	Notification under regulation 5 for the replacement of 4no. existing antennas with 4no. new antennas (2no. to be relocated), the installation of RRU's, the replacement/installation of equipment within the existing cabinets, along with minor ancillary works (CS127678-04)	13 July 2023	NO OBJECTION

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# Agenda Item 2

## **List of Temporary Traffic Regulation Orders**

The following documents are attached in relation to Temporary Traffic Regulation Orders:

- Old Brighton Road, Langley Green (Appendix A).
- Orchard Street, West Green (Appendix B).
- Crawley Avenue (sliproad), Northgate (Appendix C).
- Fleming Way, Northgate (Appendix D).

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Please be advised that West Sussex County Council has received a request for Temporary Traffic Regulation as follows:

Road Name	Old Brighton Road	
Village/Town/Parish	Langley Green	
Specific Location	Right turn to Munch Box, Old Brighton Road, Crawley	
Reason for TTRO	Overnight ban of right turn into access to warehouses and Munch Box, to allow Hutchingson to locate fault at height.	
Proposed Start Date / Time	Date: 16th August 2023	Time: 19:00
Proposed End Date / Time	Date: 17th August 2023	Time: 05:00
The restriction will be effective	Night-time only from 19:00 to 05:00	
Access arrangements	Access maintained for emergency services, residents and pedestrians	
Applicant name	Centurion Traffic on behalf of Hutchinson 3G UK LTD	
Applicant contact tel number	07917968155	
Any other details	For more information about this proposed TTRO please visit: <a href="https://one.network/?tm=134549966">https://one.network/?tm=134549966</a>	

The application is currently being processed and you will be advised further when details are confirmed.

Yours faithfully,

West Sussex County Council

Streetworks Team

[Report a problem with a road or pavement](#) or [raise a highways related enquiry](#)

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# PUBLIC NOTICE

## Temporary closure of Orchard Street, West Green, 25th July 2023.

**NOTICE IS HEREBY GIVEN** that from the date specified below, West Sussex County Council has temporarily closed to all traffic, Orchard Street, West Green, in the Crawley District (B) under Section 14(2) of the Road Traffic Regulation Act 1984, as amended, on Orchard Street for a distance approx 372 metres.

The temporary closure is scheduled to commence on 25th July 2023 for up to 5 days (it is estimated to be completed on 26th July 2023) and is required for the safety of the public and workforce while West Sussex County Council undertakes a night-time road closure between the junctions of High Street and Pegler Way to allow WSCC to carry out carriageway repairs.

The restriction will be in place **overnight only** from 20:00 until 06:00.

An alternative route will be signed on site but please visit [Unknown \(public\\_url\)](#) for more details.

Access maintained for emergency services, residents and pedestrians.

For information regarding this closure please contact West Sussex County Council on 01243 642105 who will be able to assist with scope of these works.

Dated: 17th July 2023

Matt Davey

Assistant Director of Highways, Transport and Planning

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# PUBLIC NOTICE

## **Temporary closure of Crawley Avenue Sliproad, Northgate, Crawley, 8th August 2023.**

**NOTICE IS HEREBY GIVEN** that from the date specified below, West Sussex County Council has temporarily closed to all traffic, Crawley Avenue Sliproad, in the Crawley district under Section 14(2) of the Road Traffic Regulation Act 1984, as amended, on Crawley Avenue Sliproad, for a distance approx 200 metres.

The temporary closure is scheduled to commence on 8th August 2023 for up to 5 days (it is estimated to be completed on 9th August 2023) and is required for the safety of the public and workforce while National Traffic Solutions undertakes a night-time entry slip-road closure into McDonalds and Sainsburys to carry out signage works.

The restriction will be in place **overnight only** from 22:00 until 06:00.

An alternative route will be signed on site but please visit <https://one.network/?tm=134139891> for more details.

Access maintained for emergency services, residents and pedestrians.

For information regarding this closure please contact National Traffic Solutions on 01652 640996 who will be able to assist with scope of these works.

Dated: 6th June 2023

Matt Davey

Assistant Director of Highways, Transport and Planning

**West Sussex County Council**

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Please be advised that West Sussex County Council has received a request for Temporary Traffic Regulation as follows:

Road Name	Fleming Way	
Village/Town/Parish	Crawley,	
Specific Location	Fleming Way, Crawley	
Reason for TTRO	2 phase, 24hr Cycle Lane closure between Faraday Road and Crawley Business Quarter to allow for gas trial holes and gas governor replacement works. Phase 1. 04/09/23 - 08/09/23. Phase 2. 06/11/23 - 15/12/23.	
Proposed Start Date / Time	Date: 4th September 2023	Time: 08:00
Proposed End Date / Time	Date: 15th December 2023	Time: 20:00
The restriction will be effective		
	24 hours	
Access arrangements	Access maintained for emergency services, residents and pedestrians	
	Cycle lane will be unsuspending inbetween work phases.	
Applicant name	SGN	
Applicant contact tel number	0800 912 0805	
Any other details	For more information about this proposed TTRO please visit: <a href="https://one.network/?tm=134293377">https://one.network/?tm=134293377</a>	

The application is currently being processed and you will be advised further when details are confirmed.

Yours faithfully,

West Sussex County Council

Streetworks Team

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# FAQs

Ifield Drive near The Mardens, Ifield,  
Crawley: Pedestrian Crossing  
Refurbishment.

24<sup>th</sup> July – 25<sup>th</sup> August 2023.

10 July 2023 v1.7

# Agenda Item 3

## **Scheme:**

**Type:** Refurbishment of existing Toucan Crossing.

**Road:** Ifield Drive nr The Mardens, Crawley

**Electoral Division:** Langley Green & Ifield East

**WSSC Member:** Alison Cornell

## **Summary**

Programme dates: **24<sup>th</sup> July – 25<sup>th</sup> August 2023**

- On behalf of West Sussex County Council, Principal contractor Telent Ltd and the civils sub-contractor Landbuild Ltd, will be undertaking road works to refurbish an existing signal controlled (toucan) crossing on Ifield Drive nr The Mardens. The objective is to replace the existing toucan crossing with a new, more efficient, greener crossing.
- These works are being delivered as part of the WSSC's continuing efforts to improve the highway and meet the authorities net zero target.

In order to protect our workforce and the public:

Appropriate Traffic Management will remain in place until the works are complete. We will reduce traffic management as the works progress and if conditions allow. Hours of work are usually weekdays 7.30am-5.30pm. Road works signing, barriers, cones, and from 24<sup>th</sup> July, temporary traffic-signals with a temporary crossing facility, will be in place.

## **For more information**

For further information please visit our website:

<https://www.westsussex.gov.uk/roads-and-travel> or liaise with the onsite team, as they might be able to answer your query quickly.

Roadworks information can also be obtained from <https://one.network/>

This work is susceptible to inclement weather conditions and might have to be delayed or rescheduled at short notice. Please refer to our website and social media for updates.

Thank you for your cooperation and patience; we apologise for the disruption that the road works will cause and will do our very best to keep this to a minimum.

## **Frequently Asked Questions**

Q: Why does this work have to take place?

*A. As part of West Sussex County Councils continuing efforts to improve the highway, works are planned to undertake a full refurbishment of the existing toucan crossing. The refurbishment has been selected based upon condition assessments and the need to replace Halogen Bulb assets. As part of these works, the site will be brought to the latest standards and converted to LED aspects supporting a more sustainable, green, energy efficient site.*



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Q: What work has to be done?

*A. To refurbish the crossing, traffic signals civil engineering infrastructure needs to be installed in the footways and carriageway. New ducting will be laid as required, and existing ducting will be utilised where possible to minimise the delay. New traffic signal cables shall be laid within the ducting underground. Retention sockets for the traffic signal poles and replacement of chamber lids and frames with all new composite replacements.*

*Resurfacing of the footways surrounding the crossing will be undertaken across the full width of the footway to improve the crossing area conditions and ensure a strong surface. Replacement of the existing red blister paving is planned. Upgrades are planned to the corduroy paving and signage arrangements around the crossing to improve the safety and notification of transitions in use between shared use paths, pedestrian footways, and segregated cycleways.*

Q: What will the benefits be once it is finished?

*A. A nearsided toucan crossing will be installed utilising the latest technology. Above ground detectors will be installed to improve pedestrian safety (the detectors note the presence of pedestrians, and this influences the timings of the signals) as well as tactile cones and audible beepers to aid visually impaired pedestrians. LED aspects are to be installed to improve visibility for motorist, reduce energy and maintenance costs with an added benefit of reducing carbon emissions supporting the Councils Net Zero commitment.*

Q: Will any roads have to be closed during the works?

*A. No, the current traffic management arrangements are unlikely to require any road closures. However, areas of the adjacent parking bays maybe utilised to store machinery, materials, and welfare facilities off the carriageway.*

Q: When will the work start?

*A. Work is due to start from 24<sup>th</sup> July 2023. Temporary traffic signals are expected to be in operation which will result in delays especially at peak times.*

Q: When will the work finish?

*A. It is expected to be completed by 25<sup>th</sup> August, but this can be dependent on weather conditions and other external factors.*

Q: What time of day will the work take place?

*A. Weekdays generally between 07.30am to 5.30pm.*

Q: Why are you undertaking the works during the day?

*A. Daytime working is the most efficient and effective approach. Unfortunately, we cannot carry out work of this nature without having an impact on the local community. In deciding on the time when the least disruption will occur, we take many factors into consideration. These include:*

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- *the disruption and disturbance that our works will have on residents, especially at night*
- *the impact that our works will have on local businesses, especially during the day*
- *safety of our workforce, the local community, and the wider travelling public*
- *Impacts on local schools, school traffic and pedestrian safety*

*We cannot carry out these works without generating noise and in order to ensure that we do not unduly disrupt residents' sleep, we have little alternative but to carry out as much of this work as we can during the day.*

Q: What disruption can residents expect?

- A. *Some delays to travelling, occasional noise, and disruption whilst the works are underway.*
- B. *Reduced on-street parking due to the need for storing materials, machinery, and welfare facilities within location of the site.*

Q: What disruption can motorists or bus passengers expect?

- A. *Some delays due to the temporary traffic signals especially during peak times.*

Q: What disruption can pedestrians expect?

- A. *Pedestrian movements may also be affected whilst the work is ongoing, however there will be footway access at all times. Every consideration and effort will be made to reduce the impact.*

Q: Will temporary bus stops be put in place during the work?

- A. *No bus stops are unaffected by these works.*

Q: Will any diversion routes for traffic have to be put in place?

- A. *No.*

Q: Why have you chosen to do this at this time of year?

- A. *The works here have been planned primarily to reduce the risk of large-scale civil engineering works being undertaken in proximity to the Saint Margaret CofE school. Although a temporary crossing facility will be in place, the area will be restricted there will be machinery operating on the footways. The move to delivering the scheme during the summer holidays will also lessen the impact of the temporary lights on traffic flows as the school rush hours times will be mitigated.*

Q: Could weather impact the proposed works?

- A. *Weather conditions can have an impact on the delivery of the scheme. If the works are delayed, we may choose to mitigate this by working over weekends or at night subject to the usual constraints and environmental requirements.*

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Q: How is this scheme being funded?

*A. These works are being delivered through the published annual delivery programme, funded by capital finance allocation.*

Q: How to I report a fault or problem on the highway?

*The most effective way to report a fault or problem on the highway is to use our reporting application - Love West Sussex.*

*For full information: <https://www.westsussex.gov.uk/roads-and-travel/report-a-problem-with-a-road-or-pavement/>*

Q: How do I make contact with West Sussex Highways?

*A. If you have any queries on the day regarding how the works are being carried out near you, e.g. 'Can I get access to my property' or 'Can I walk to the shops along the footpath?', then please feel free to ask to speak to the on-site Site Supervisor who is normally best placed to address your concerns.*

*However, if you would prefer to speak to someone about how or why the works are being carried out then please contact us via the West Sussex County Council Contact Centre on 01243 642105 or via the WSCC website <https://www.westsussex.gov.uk/roads-and-travel/report-a-problem-with-a-road-or-pavement/>*

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# Agenda Item 4

## Response to Questions and Actions Arising from Meetings of the Full Council

**Question 1:** During the pandemic it was obviously more difficult for our Repair Teams to access our Council properties. Given we are now in the third year of the pandemic, but it's been much more a normal year, please can you confirm if there is a backlog of outstanding repairs?

**Supplementary Question:** Can I also check that with regards to the decent homes programme, that we do not have any backlog with the ongoing decent homes programme?

**Response:** Demand in the repairs service has increased and we are seeing levels higher than the contracts were set to manage but despite this the contractors are managing the demand. There was a significant increase in damp and mould work last year and contractors have submitted business cases to us to increase their capacity around this for 23/24. There is however an aged WIP, progress against this is reported at monthly Core Group and to the portfolio holder and over the last six months there has been progress to reduce the number of aged jobs that are outstanding.

**Question 2:** There's a programme of work underway at Milton Mount flats, which unfortunately has been plagued with issues and I'm wondered if we can address these urgently please? The variety of problems include flooding, poor workmanship, fire doors not closing, and I would like the work in those flats to take a higher priority in the way it is managed.

**Response:** Major works are nearly complete, and the contractor will be withdrawing from site imminently. The new pumping station is live and residents' feedback from those that are already connected to the new station is positive. An engagement event was held with residents on 29 June 2023 (approx 60 residents engaged with us), Mears were present to field queries about the work and to launch their end of work survey. A formal residents meeting is scheduled for Aug 23, to present and discuss the safety case for the building and engagement strategy prior to registration of the building in line with the Building Safety Act requirements.

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# Agenda Item 5

By virtue of paragraph(s) 1 of Part 1 of Schedule 12A  
of the Local Government Act 1972.

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